



Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor

Christian S. Johansson
Secretary

Dominick E. Murray
Deputy Secretary

**INVESTMENT ANALYST
(MANAGEMENT SERVICE)
SALARY RANGE: \$68,692 - \$110,297**

**STATE OF MARYLAND
DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT
DIVISION OF BUSINESS AND ENTERPRISE DEVELOPMENT
MARYLAND VENTURE FUND**

The Maryland Department of Business and Economic Development is seeking qualified applicants for the position of Investment Analyst. The primary responsibility of this position is to support the management of a venture capital fund that advances the economic health of Maryland and its entrepreneurial community. The incumbent will participate in sourcing and vetting prospective companies for the Fund, and play a lead role in the day-to-day work of investment analysis and due diligence on individual deals. The position also requires responsibility in managing company investments after closing, and in conducting analysis of portfolio performance.

Candidates must possess strong organizational, written and oral communication skills. Credit and business plan analysis skills, and the ability to generate and maintain financial projections and models are required. The incumbent should be able to examine the technical aspects of a prospective investment by using in-house sources or accessing external expertise. Candidates must be proficient with Microsoft Office applications and have an aptitude to learn new platforms. Some statewide travel is required.

Candidates must possess a Bachelor's degree from a four year college or university and at least four years of experience in investment banking or a related field. Direct and relevant experience in companies in the life sciences or technology field with equity investor presence is preferred. A Master's degree in Business Administration or a science or technology-related field is highly desirable. An equivalent combination of education and experience may be acceptable.

To apply submit a resume to:

DBED Office of Human Resources
ATTN: **Investment Manager**
World Trade Center – 401 East Pratt Street – 10th Floor
Baltimore, Maryland 21202
No Later Than: OPEN UNTIL FILLED

Resumes may also be sent electronically to ahalikias@choosemaryland.org.

An Equal Opportunity Employer

TTY#: 1-800-735-2258